TIME	SESSION / EVENT	LOCATION
05:00PM - 07:00PM	**Member Check in**	Pre-function AB - Foyer
05:00PM - 07:00PM	**Sponsor Set Up**	Pre-function AB - Foyer

What to Bring to the Conference

Conference Agenda/Registration: Keep a digital or printed copy to track sessions.

1. Clothing & Comfort

- **Layered Attire:** Conference rooms can be chilly due to air conditioning. Pack a light sweater, blazer, or scarf to stay comfortable.
- **Comfortable Footwear:** Opt for shoes that are both professional and comfortable, especially good for walking and climbing stairs.

2. Technology Essentials

- **Chargers & Power Banks:** Ensure all your devices remain charged throughout the day.
- **Laptop or Tablet:** For note-taking, accessing materials, or presenting.

3. Networking Tools

- **Business Cards:** Facilitate easy exchange of contact information.

4. Additional Considerations: Hand Sanitizer, Tote or Bag.

By preparing these items, you'll be well-equipped to make the most of your conference experience. Safe travels and enjoy the event!

TIME	SESSION / EVENT	LOCATION
07:00AM - 08:00AM	**Breakfast** - buffet style	Pre-function AB - Foyer
08:00AM - 08:30AM	Welcome and General Session	Aberdeen Ballroom
09:00AM - 10:30AM	Government in the Sunshine: Georgia's Open Government Laws (AK1)	Aberdeen Ballroom
10:30AM - 11:00AM	Break with Vendors	Pre-function AB - Foyer
11:00AM - 12:00PM	**Option 1.** AI: What Does This Mean for Records Management? (AK4/AK5)	Aberdeen Ballroom
	Option 2. Laying the Foundation for a Successful Records and Information Management Program (AK3)	McIntosh Ballroom
12:00PM - 1:30PM	**Lunch**	201 Restaurant
1:30PM - 2:00PM	Break with Vendors	Pre-function AB - Foyer
2:00PM - 3:00PM (1 hr)	**Option 1.** The Role of Artificial Intelligence in Modern Records Management (AK5)	Aberdeen Ballroom
2:00PM - 3:30PM* (1.5 hrs)	**Option 2.** Understanding the Georgia Records Act: Compliance Essentials (AK3)	McIntosh Ballroom
3:00PM - 3:30PM	Break with Vendors	Pre-function AB - Foyer
3:30PM - 4:30PM	Q & A with GRA *(optional)*	Aberdeen Ballroom
	Dinner on your own	
06:00PM - 08:00PM	**BINGO** *with lite refreshments*	

| TIME	SESSION / EVENT	LOCATION
07:00AM - 08:00AM	**Breakfast** - buffet style	Pre-function AB - Foyer
08:00AM - 09:00AM	**Option 1.** Balancing security, structure, and accessibility in HR electronic records management (AK5)	Aberdeen Ballroom
	Option 2: This is Going to Court: Customer Service on Trial (AK4)	McIntosh Ballroom
09:00AM - 09:30AM	Break with Vendors	Pre-function AB - Foyer
09:30AM - 11:00AM	**Option 1**. The Importance of Preservation / Pre-Preservation along with Digitization. (AK4/5)	Aberdeen Ballroom
	Option 2. Bare Essentials for Electronic Records Archives (AK5)	McIntosh Ballroom
11:00AM - 12:00PM	**Option 1:** Efficiency and Modernization: Tips for Thriving in an Era of Change (AK4/AK5)	Aberdeen Ballroom
	Option 2. The Calm Before the Storm: A Brief Introduction to Disaster Preparedness (AK2)	McIntosh Ballroom
12:00PM - 01:30PM	**Lunch**	201 Restaurant
01:30PM - 02:00PM	Break with Vendors	Pre-function AB - Foyer
02:00PM - 03:00PM	**(Part 1 of 2)** The Georgia Open Records Act Made Easy: Best Practices for Facilitating ORA Compliance (AK1) *Must attend Parts 1 & 2 to receive credit.*	Aberdeen Ballroom
03:00PM - 03:15PM	Mini Break	Pre-function AB - Foyer
03:15PM - 04:30PM	**(Part 2 or 2)** The Georgia Open Records Act Made Easy: Best Practices for Facilitating ORA Compliance (AK1) *Must attend Parts 1 & 2 to receive credit.*	Aberdeen Ballroom
04:30PM - 05:00PM	Break with Vendors	Pre-function AB - Foyer
	Dinner on your own	
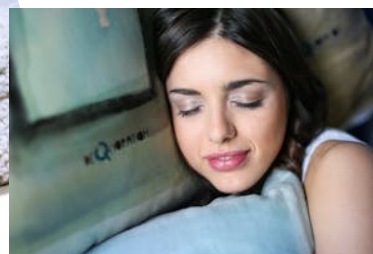
TIME	SESSION / EVENT	LOCATION
07:00AM - 08:30AM	Breakfast - buffet style Hotel Check out	Pre-function AB - Foyer
08:30AM - 10:00AM	Closing Session and General Announcements GRMP Certificates Awarded	Aberdeen Ballroom
10:00AM - 10:30AM	Break Hotel Check out	
10:30AM - 12:00PM	Creating a Future for Our History (AK2)	Aberdeen Ballroom

Safe Travels!

See you again next year.

PEACE
LOVE
COFFEE
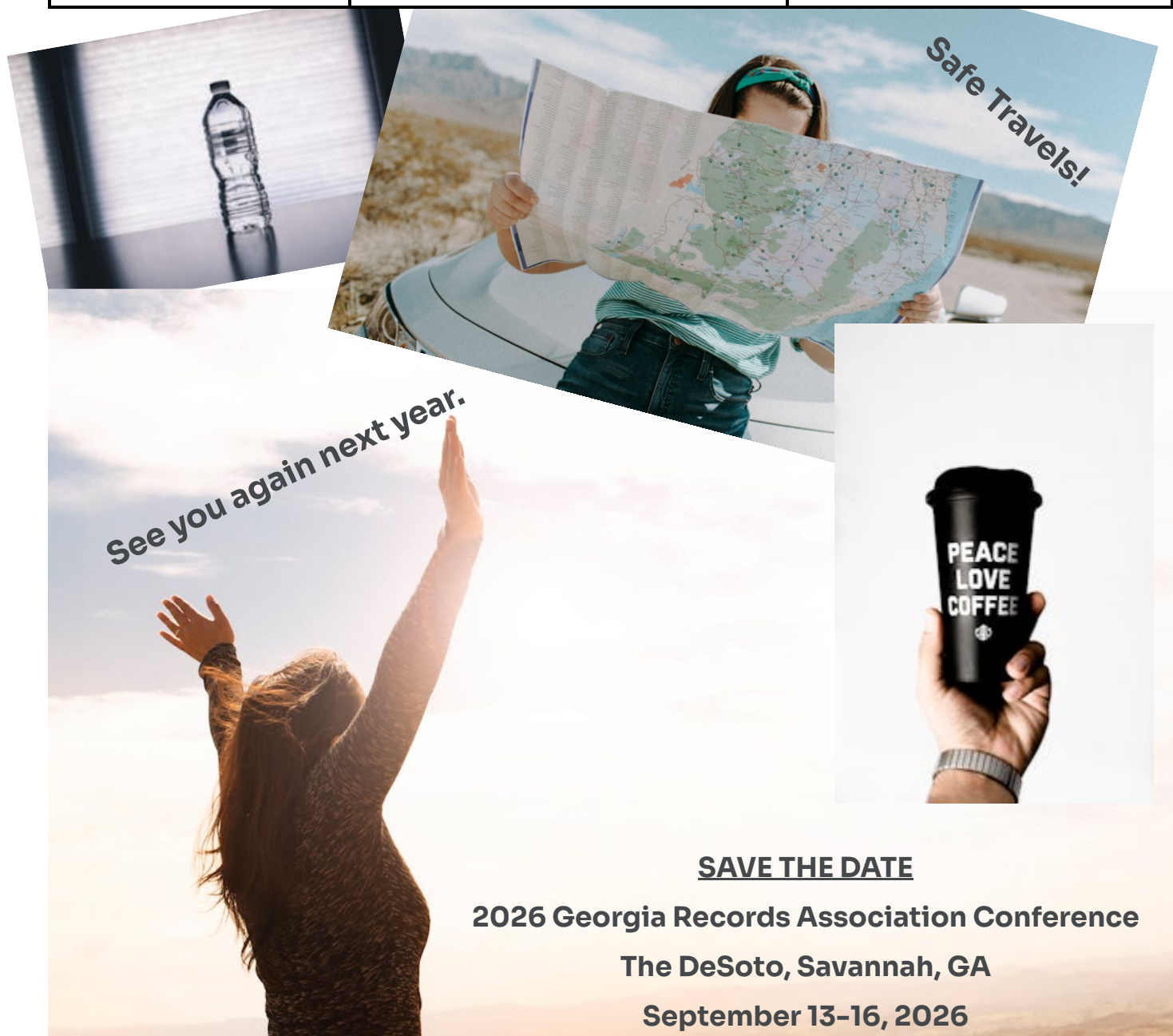
SAVE THE DATE

2026 Georgia Records Association Conference

The DeSoto, Savannah, GA

September 13–16, 2026